



Auburn's Community Matching Grant Program
Community Services Division

The City of Auburn's Neighborhood Program offers Community Matching Grants to create and support partnerships between the City of Auburn and community groups and organizations to produce resident-initiated projects. For further details about the program visit us online at auburnwa.gov/matchinggrants.

If you or someone from your community needs help filling out the application in a language other than English, please contact us to receive translation services.

For questions or to submit a Matching Grant application contact:

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Neighborhood Programs Coordinator
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Auburn, WA 98001
NeighborhoodPrograms@auburnwa.gov
253-876-1988

Community Matching Grant Application Form

Community Name: Example Community Name

Tax ID Number of incorporated entity (either the HOA or partner agency): _____

Project Coordinator: Ray Park Phone #: _____

Email: _____

Address for Project Coordinator: _____

Partnering Organization (if applicable): _____

Partnering Organization Project Coordinator (if applicable): _____

Phone #: _____ Email: _____

Address for Partnering agency (if applicable):

Why was the Project Coordinator(s) chosen or why did they volunteer for the position? (Please use additional paper if you need more space.)

Ray is the leader of his community around the neighborhood. The community is looking for another way to post info in an area visible to the whole neighborhood.

Project Title: Community Bulletin Board

Amount Requested: \$ 700

Common Boundaries of the Target Community. You may attach a map with the area outlined or describe the boundaries relative to existing streets or other landmarks. (Please use additional paper if you need more space.)

Area for the bulletin board is Ray's neighborhood. In this spae, Ray can describe the boundary of the neighborhood, or attach a map showing the outline of the neighborhood.

Approximately how many homes/businesses are in your designated community group?

25

Summary of project and projected project timeline: (Please use additional paper if you need more space.)

Ray and his community will purchase building materials. One of Ray's neighbors is a carpenter and will build and install the bulletin board. It will be built and installed within 3 months of the application being approved. Ray includes information about exactly where he will install the board.

Potential locations include:

- On an existing mailbox structure
- On a stand alone board in a community-owned common area such as a neighborhood park
- In apartments, the community board can go in a common area wall acessible by all residents
- The location CANNOT be in a city-owned right-of-way area (sidewalk, railway area etc.)

Projected Outcomes and Benefits: How will your proposed project benefit your community Area? (Please use additional paper if you need more space.)

This project will provide a visible and consistent place where community members can post info that is important to them. Community members will also have the ability to post info such as for-sale notices, found/lost pet notices, and more. This will be an inter-generational communication tool that can be used by residents with or without a computer.

In your opinion, which of the following goals fits your project:

- Creates an attachment between residents and their community
- Supports physical, social and mental well-being of residents
- Maintains safe and beautiful communities in Auburn
- Increase opportunities for residents to be civically engaged
- Other (please describe): Increases communication between residents

What steps are you taking, or plan to take, to include everybody who lives or does business in your area?

- Door-to-door flyers
- Facebook group
- Email list serve
- Nextdoor
- Public Notices
- School Flyers/Bulletins
- Advertisements
- Other, please describe: When installed, balloons will be attached to make it eye-catching

How does your project involve and/or accommodate youth, seniors and special needs populations? (Please use additional paper if you need more space.)

This community board will provide a low-tech communication tool accessible to all community members.

Does the project require on-going maintenance?

Yes No

If yes, who will take responsibility for long-term maintenance?

Community group (named here) will take responsibility for keeping the community board in good repair.

Project Budget

What is the total cost for the project? \$ 700

How much are you asking for from the City? \$ 300

How much do you propose to offer as a match (*this must be equal to, or more than, the amount you ask from the City*)? \$ 400

How do you propose to satisfy your required match?

Volunteer hours.* Estimated hours 3

*If volunteer hours will be used to meet the match, please fill out the volunteer part of the Support Form.

Cash match. Estimated cash \$ 95

Donation of materials

Donation of services

Detailed Proposed/Estimated Project Budget Worksheet

*If your project will be done by a contractor, please provide the detailed estimate(s) from the contractor when you submit your application. If this is the case, and you are paying for half (or more) of the project cost as your match, the below worksheet is not required, the estimate(s) will be enough.

Community Match: What your group will do to meet the match. Detail the volunteer hours, cash match and/or services/items to be donated		City Funds (Matching Grant): Receipts you will submit to the City to be reimbursed by the Grant	
Dollar Amount	Description	Dollar Amount	Description
<i>Example: \$70 (2 volunteer hours valued at \$35/hr)</i>	<i>Volunteer hours to install beehive</i>	<i>\$70</i>	<i>Funds to purchase a beehive for installation</i>
\$95	Cash amount to buy supplies	\$300	Reimbursement for project
\$105	Volunteer hours to install		
\$200	Professional carpenter support		
Subtotal:	\$400	Subtotal:	\$300

Final Project Total: \$700

Volunteer and Support Form

Community Name: Community Name Name of Project: Community Bulletin Board

This form is part of an application for a Community Matching Grant from the City of Auburn. Its primary purpose is to make sure that residents are aware of the project. It also provides documentation that the applicants have adequate support to complete their proposed project. The person signing this form hereby supports the project **and/or** pledges to physically fulfill the volunteer hours shown below. These hours may be used to satisfy the match requirements for the grant. Intentionally providing false information may cause the Community Matching Grant to be revoked.

Name (print)	Address	Phone Number	Supports Project (Y/N)	Volunteer: # of hours pledged?	Signature
Bill Ramos			Y	3	Signature here
Sam Smith			Y		Signature Here
Ray Park			Y		Signature Here

